

# Workplace Suitability Application

Evolution Hospitality Institute

RTO # 91256 CRICOS 02869G



Workplace training and assessment is one of the requirements of my course, and can be undertaken by work experience placement or through current employment, you cannot have workplaces consecutively counting towards work experience hours. Only one workplace will be assessed, monitored and counted for each student in any one period.

You can apply to have your current employment hour's count towards your work experience hours (after the end of term 3 of their course). You must apply for assessment of your current paid employment no later than the end of term 1.

Student Name: \_\_\_\_\_

Student Number \_\_\_\_\_

Course: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Date of Request \_\_\_/\_\_\_/\_\_\_

Employer Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Manager or Supervisor Name: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_ Your job is (position title): \_\_\_\_\_

How long have you worked in this position? \_\_\_\_\_

Please outline regular duties performed

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ I declare that

this is a correct and true account:

Student signature: \_\_\_\_\_ Date: \_\_\_\_\_

] ADMIN USE

\_\_\_\_\_  
\_\_\_\_\_

Assigned to Field Officer \_\_\_\_\_ To be completed by: \_\_\_/\_\_\_/\_\_\_